

MINUTES OF THE MEETING
SOUTH ROCK ISLAND TOWNSHIP BOARD

STATE OF ILLINOIS
County of Rock Island
South Rock Island Township

The South Rock Island Township Board met at the Township Clerk's Office, 4330 11th Street, Rock Island, IL, on December 20, 2021, at 4:15 pm.

Roll Call:

Officials present: Supervisor Grace Diaz Shirk, Trustee Mark Parr, Jr, Trustee Frank Skafidas, Trustee Bill Sowards, and Trustee KJ Whitley. No officials were absent. Township Clerk Nick Camlin reported the presence of a quorum. Assessor Nichole Parker was also present.

Approval of the Agenda and Meeting Minutes:

Skafidas moved, and Whitley seconded, to approve the Agenda (*Record*). Voice vote. Motion carried.

Sowards moved, and Parr seconded, to approve the November 29, 2021, Township Board meeting minutes. Voice vote. Motion carried.

Reports:

Grace Diaz Shirk provided the Supervisor's Report (*Record*). Supervisor Shirk stated that 31 children were helped through the Angel Tree for Christmas.

There were 79 individuals helped at the December 14, 2021, Children's Give Away at the Township Hall.

The Supervisor discussed the Christmas parties, and described them as wonderful.

Supervisor Shirk informed the Township Board about a housing program through the State of Illinois that can help people going through these tough times by providing up to \$25,000 in rent assistance for rent unpaid June 2020 through April 2022.

The Supervisor informed the Township Board about an error with the 2020-2021 property tax levy that inadvertently raised the amount levied despite the first page of the property tax levy resolution showing the amount frozen. The Supervisor apologized for the error.

Nick Camlin provided the Township Clerk's Report (*Record*). Township Clerk Camlin reviewed the requirements for OMA/FOIA training, and the process for filing Statements of Economic Interests.

Nichole Parker provided the Assessor's Report (*Record*). Assessor Parker told the Township Board that notarized forms for property tax exemptions are no longer required locally, because there is no statutory requirement.

The Supervisor reviewed the November 2021 General/Emergency Assistance Report (*Record*).

The November 2021 Client/Public/Senior Citizen Report was printed on the Agenda.

Treasurer's Report and Town Fund & Relief Fund Bills:

The Supervisor provided the Treasurer's Report for November 2021 (*Record*).

The Township Board audited the bills and claims (*Record*). Skafidas moved, and Whitley seconded, to authorize the payment of the Town Fund and Relief Fund bills and transfers in the amount of \$46,403.23. Roll call vote. Five votes in favor: Parr, Skafidas, Sowards, Whitley, and Shirk. No votes in opposition. Motion carried.

Unfinished Business:

None.

New Business:

Parr moved, and Skafidas seconded, to approve for adoption the Tax Levy Ordinance 2021-3 at a 0% increase with Certificate of Tax Levy & Truth in Taxation Certificate of Compliance (*Record*). The aggregate levy did not have an increase over the prior year's extension, therefore a notice and hearing are not necessary. Roll

MINUTES OF THE MEETING

call vote. Five votes in favor: Parr, Skafidas, Sowards, Whitley, and Shirk. No votes in opposition. Motion carried.

The Township Board discussed updating the COVID-19 policy, including extending time off for COVID-related issues, testing, masks, and vaccinations. Supervisor Shirk moved, and Skafidas seconded, to approve the updated COVID policy (*Record*). Roll call vote. Five votes in favor: Parr, Skafidas, Sowards, Whitley, and Shirk. No votes in opposition. Motion carried.

No action was taken on requests for donations from Youth Hope and Rock Island-Milan Education Foundation.

Public Comments:

Skafidas recommended an increase to all employee wages by \$1.00 per hour for consideration when planning the next fiscal year budget.

Whitley stated that all Health Department employees were given a one-time hazard pay in the amount of \$1,000 each.

Supervisor Shirk pointed out the difference in assigning wage increases as a percent versus flat rate.

Parr stated that wage increases should follow the inflation rate.

Supervisor Shirk stated that she supports raises for the staff.

Adjournment:

At 6:01 pm Whitley moved, and Skafidas seconded, to adjourn the meeting. Voice vote. Motion carried.

**THIS IS A CERTIFIED COPY OF THE MINUTES OF THE MEETING APPROVED
BY THE SOUTH ROCK ISLAND TOWNSHIP BOARD ON JANUARY 31, 2022.**

Seal—>

Nick Camlin, Township Clerk

Date

AGENDA

**South Rock Island Township
Board Meeting
December 20, 2021
4:15 p.m.**

- I. Call to Order/Roll Call**
- II. Pledge of Allegiance**
- III. Prayer**
- IV. Approval of Agenda**
- V. Approval of Minutes from November 29, 2021 meeting**
- VI. Reports**
 - A. Supervisor's Report
 - B. Clerk's Report
 - C. Assessor's Report
 - D. General/Emergency Assistance Client Review for November
 - E. Client/Public/Senior Citizen Report
 - 1. Bus Tickets for Public & Clients for November -23
 - 2. South Rock Island Township Senior Relief Program for December:
Hy-Vee- Total of 51 + 7 clients = 58
 - 3. Senior Denture Program for November – 1 (+1 tooth removal)
- VII. Treasurer's Report and Authorization and Transfers of Town Fund and Relief Fund Bills**
- VIII. Unfinished Business**
- IX. New Business**
 - A. Final Approval of Tax Levy Ordinance at a 0% increase with Certificate of Tax Levy & Truth in Taxation Certificate of Compliance. The aggregate levy did not have a 5% increase over the prior year's extension; therefore, a notice and hearing were not necessary.
 - B. Update policy on COVID
 - C. Donations
 - 1. Youth Hope- Year End matching challenge
 - 2. Rock Island Milan Edu Foundation
- X. Public Comments**
- XI. Adjournment**



Supervisor Report for December 2021

1. Angel Tree – Deadline December 6th- Thank you to Kaye/Frank and Bill
2. Children's Give away – Dec. 14th
3. Christmas Parties
4. Housing Program
5. Received grant money from the city – \$7,500
6. Levy error for 2020-2021-\$4,600 less but levied the same on the front sheet

Have a very Merry Christmas and safe new year!!

Office of the Township Clerk
SOUTH ROCK ISLAND TOWNSHIP, ILLINOIS

TOWNSHIP CLERK'S REPORT

September 22- December 18, 2021

- Provided verbal reports in October and November.
- No FOIA requests brought to my attention this period.
- FOIA/OMA training postponed due to IL Attorney General's website being repaired.
 - Officials are not penalized for failure to complete training within the statutory time periods, according to the Attorney General's website (attached).
 - New (not incumbent) elected officials have to take the training, as well as those designated as FOIA officers (the Clerk & Assessor).
- Contact information verification for annual Statements of Economic Interests reports is due to the County Clerk's Office by February 1, 2022.
 - All officials required to file an SEI will have it mailed to them on or before April 1, 2022, and must complete & return to the County Clerk's Office by May 1, 2022.

We are sorry this section of the Illinois Attorney General's is currently down.

Notice to public body members and Open Meetings Act (OMA) designees who are required by section 1.05 of OMA (5 ILCS 120/1.05) to complete the Public Access Counselor's (PAC) electronic training curriculum:

The PAC web page is presently being repaired, therefore the OMA electronic training, as well as the Freedom of Information Act electronic training, are inaccessible. There is no set completion date for the website repairs at this time. Please note public body members and designees are not penalized for failure to complete the electronic training within the statutory time periods.

Please call 1-877-299-3642 if you have any questions

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Assessor's Report

December 20, 2021

- Senior Freeze: 602
- Home Visits: 6



Assistance Report for November 2021

1720 Total residents came into the township for various reasons.

General Assistance

- 20 People inquired about General Assistance.
 - 7 of those are active clients.
 - 4 of those were approved for General Assistance.
 - 1 clients were terminated
 - 1 client were sanctioned for up to 90 days.
 - 2 client was denied assistance for various reasons.

- 26 Vendor vouchers were processed.
 - 0 Medical vouchers were processed.

Emergency Assistance

- 2 People inquired about Emergency Assistance.
- 1 Clients was approved.
- 0 Voucher was processed.
- 1 Person denied

Additional Assistance

- 1 Cases were processed for Additional Assistance

Leaf Bags

736 People took bags

GIVEAWAY

451 People

Miscellaneous

- 23 Bus tickets were given out.
- 49 Residents came in for copies, laminations, or faxes.
- 91 Residents came in for other reasons.
- 11 Bills were processed and paid for Assistance.

Intergovernmental Townships

- Edgington Township no cases were processed.
- Rural Township no cases were processed.
- Drury Township no cases were processed.
- Preemption Township no cases were processed.
- Buffalo Prairie Township no cases were processed.
- Andalusia Township no cases were processed.



HOFFMAN & TRANEL, PC
Certified Public Accountants

Grace Diaz Shirk, Supervisor
South Rock Island Township
4330 11th Street
Rock Island, IL 61201

Management is responsible for the accompanying financial statements of South Rock Island Township (a government agency), which comprise the statements of assets, liabilities, and fund balances – cash basis as of November 30, 2021 and the related statements of revenues and expenses – cash basis for the month then ended and year to date. In accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the cash basis of accounting, a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

The accompanying annual appropriations listing of South Rock Island Township for the year ending March 31, 2022 has not been compiled or examined by us, and accordingly, we do not express an opinion or any other form of assurance on it.

The Township has elected to comply with the provisions of GASB Statement No. 34, Basis Financial Statements – and Management's Discussion and Analysis – for State and Local Governments, as amended and interpreted. This requires that the Township reflect its fixed assets net of depreciation. The balance reflected is from their March 31, 2021 Illinois Annual Financial Report.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the government's assets, liabilities, fund balances, revenues, and expenditures. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Hoffman & Tranel, PC

Hoffman & Tranel, PC
Rock Island, IL
December 6, 2021

South Rock Island Township
Statement of Assets, Liabilities, & Fund Balances-Cash Basis
Unaudited November 30, 2021

	Nov 30, 21
ASSETS	
Current Assets	
Checking/Savings	614,776.38
1001 Checking/ Am. Bank- TF	216,440.10
1101 Checking/ Am. Bank- GA	155.34
1130 Petty Cash	831,371.82
Total Checking/Savings	831,371.82
Total Current Assets	831,371.82
Fixed Assets	
1500 Building	587,116.24
1600 Equipment	21,401.08
Total Fixed Assets	588,516.32
TOTAL ASSETS	1,419,888.14
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	1,125.00
3320 Acrd Fed WH Payable	1,851.88
3330 Acrd Soc/Med Payable	688.70
3345 Acrd IL WH Tax Payable	188.00
3350 Acrd IA WH Tax Payable	40.38
3350 Acrd IL UJC Tax Payable	1,982.02
3380 Acrd IMRF	574.48
3371 Acrd Affec	6,380.52
Total Other Current Liabilities	6,380.52
Total Current Liabilities	6,380.52
Equity	
Fund Bal-Town Fund	284,228.82
4650 Fund Bal-Social Security	10,433.12
4650 Fund Bal-Gen Assistance	201,631.18
4650 Fund Bal-Audit Fund	7,046.81
4650 Fund Bal-Insurance Fund	9,301.08
4650 Fund Bal-IL Muni Reform	29,689.87
4660 Investments-Capital Assets	588,516.32
Net Income	272,751.42
Total Equity	1,413,607.62
TOTAL LIABILITIES & EQUITY	1,419,888.14

Account	Nov 21	Budget	\$ Over Budget	Apr - Nov 21	YTD Budget	\$ Over Budget	Annual Budget
5000 Property Tax	59,429.88	27,500.00	31,929.88	325,865.01	24,000.00	105,885.01	330,000.00
5010 Replacement Tax	0.00	3,000.00	-3,000.00	45,684.59	24,000.00	21,684.59	38,000.00
5020 Interest Income	250.12	125.00	125.12	1,538.50	1,000.00	538.50	1,500.00
5030 Rental Income	1,070.00	1,040.00	30.00	7,450.00	8,320.00	-860.00	12,480.00
5200 Donations & Advertisement	905.51	0.00	905.51	4,795.51	0.00	4,795.51	1,500.00
5300 Gain (Loss) Sale of Assets	0.00	0.00	0.00	101,820.00	0.00	101,820.00	0.00
Total Income	61,655.21	31,665.00	29,990.21	487,281.71	253,320.00	233,961.71	379,980.00
Gross Profit	61,655.21	31,665.00	29,990.21	487,281.71	253,320.00	233,961.71	379,980.00
Expense	14,324.59	14,333.33	-908.74	104,131.24	114,666.64	-10,535.40	172,000.00
600 Salaries	1,564.77	1,708.33	-167.33	13,115.22	13,666.64	-551.12	20,500.00
6000 Medical Clinic	0.00	291.66	-291.66	788.15	2,333.28	-1,755.13	3,500.00
Total 60 - Personnel	14,965.36	16,333.32	-1,367.96	118,004.91	130,666.56	-12,661.65	195,000.00
61 - Contractual Services	375.00	435.00	-60.00	3,000.00	3,480.00	-480.00	5,220.00
6100 Accounting Services	1,820.00	1,500.00	320.00	9,284.20	12,000.00	-2,715.80	18,000.00
6110 Bldg Maintenance & Repairs	133.33	-133.33	266.66	1,066.64	1,066.64	-407.24	1,800.00
6120 Building Security	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6130 Computer/Software	867.40	1,308.33	-440.93	9,390.02	10,466.64	-1,076.62	15,700.00
6140 Dues & Subscriptions	28.99	233.34	-204.35	1,474.11	1,866.64	-392.53	2,800.00
6150 Legal & Professional	0.00	668.67	-668.67	2,004.00	5,333.32	-3,329.32	8,000.00
6160 Postage	0.00	687.50	-687.50	3,777.60	5,500.00	-1,722.40	8,250.00
6170 Printing	1,816.11	833.33	982.78	4,930.00	6,666.64	-1,736.64	10,000.00
6180 Travel/Training	49.84	641.66	-591.82	2,004.82	5,133.28	-3,128.46	7,700.00
6210 1019 27th Ave	0.00	250.00	-250.00	675.40	2,000.00	-1,324.60	3,000.00
6220 Utilities	164.27	333.33	-169.06	1,931.09	2,666.64	-735.55	4,000.00
Total 61 - Contractual Services	5,099.51	7,547.49	-2,447.88	43,168.01	60,379.80	-17,211.79	90,570.00
63 - Commodities	0.00	208.34	-208.34	1,593.73	1,666.64	-72.91	2,500.00
6310 Miscellaneous	77.52	500.00	-422.48	1,844.18	3,999.98	-2,155.78	6,000.00
6320 Office Supplies	0.00	4,291.67	-4,291.67	0.00	34,333.32	-34,333.32	51,500.00
6390 Commercials	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00
Total 63 - Commodities	77.52	5,000.01	-4,922.49	3,437.91	39,999.92	-36,562.01	60,000.00
64 - Capital Outlay/Building	0.00	833.33	-833.33	0.00	6,666.64	-6,666.64	10,000.00
6400 Building/Upgrade	0.00	1,875.00	-1,875.00	22,431.20	14,999.98	7,431.22	22,500.00
6410 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 64 - Capital Outlay/Building	0.00	833.33	-833.33	22,431.20	14,999.98	7,431.22	22,500.00
Total 64 - Capital Outlay/Building	19,077.20	2,708.33	16,368.87	22,431.20	21,666.60	764.60	32,500.00

Account	Nov 21	Budget	\$ Over Budget	Apr - Nov 21	YTD Budget	\$ Over Budget	Annual Budget
5000 Property Tax	59,429.88	27,500.00	31,929.88	325,865.01	24,000.00	105,885.01	330,000.00
5010 Replacement Tax	0.00	3,000.00	-3,000.00	45,684.59	24,000.00	21,684.59	38,000.00
5020 Interest Income	250.12	125.00	125.12	1,538.50	1,000.00	538.50	1,500.00
5030 Rental Income	1,070.00	1,040.00	30.00	7,450.00	8,320.00	-860.00	12,480.00
5200 Donations & Advertisement	905.51	0.00	905.51	4,795.51	0.00	4,795.51	1,500.00
5300 Gain (Loss) Sale of Assets	0.00	0.00	0.00	101,820.00	0.00	101,820.00	0.00
Total Income	61,655.21	31,665.00	29,990.21	487,281.71	253,320.00	233,961.71	379,980.00
Gross Profit	61,655.21	31,665.00	29,990.21	487,281.71	253,320.00	233,961.71	379,980.00
Expense	14,324.59	14,333.33	-908.74	104,131.24	114,666.64	-10,535.40	172,000.00
600 Salaries	1,564.77	1,708.33	-167.33	13,115.22	13,666.64	-551.12	20,500.00
6000 Medical Clinic	0.00	291.66	-291.66	788.15	2,333.28	-1,755.13	3,500.00
Total 60 - Personnel	14,965.36	16,333.32	-1,367.96	118,004.91	130,666.56	-12,661.65	195,000.00
61 - Contractual Services	375.00	435.00	-60.00	3,000.00	3,480.00	-480.00	5,220.00
6100 Accounting Services	1,820.00	1,500.00	320.00	9,284.20	12,000.00	-2,715.80	18,000.00
6110 Bldg Maintenance & Repairs	133.33	-133.33	266.66	1,066.64	1,066.64	-407.24	1,800.00
6120 Building Security	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6130 Computer/Software	867.40	1,308.33	-440.93	9,390.02	10,466.64	-1,076.62	15,700.00
6140 Dues & Subscriptions	28.99	233.34	-204.35	1,474.11	1,866.64	-392.53	2,800.00
6150 Legal & Professional	0.00	668.67	-668.67	2,004.00	5,333.32	-3,329.32	8,000.00
6160 Postage	0.00	687.50	-687.50	3,777.60	5,500.00	-1,722.40	8,250.00
6170 Printing	1,816.11	833.33	982.78	4,930.00	6,666.64	-1,736.64	10,000.00
6180 Travel/Training	49.84	641.66	-591.82	2,004.82	5,133.28	-3,128.46	7,700.00
6210 1019 27th Ave	0.00	250.00	-250.00	675.40	2,000.00	-1,324.60	3,000.00
6220 Utilities	164.27	333.33	-169.06	1,931.09	2,666.64	-735.55	4,000.00
Total 61 - Contractual Services	5,099.51	7,547.49	-2,447.88	43,168.01	60,379.80	-17,211.79	90,570.00
63 - Commodities	0.00	208.34	-208.34	1,593.73	1,666.64	-72.91	2,500.00
6310 Miscellaneous	77.52	500.00	-422.48	1,844.18	3,999.98	-2,155.78	6,000.00
6320 Office Supplies	0.00	4,291.67	-4,291.67	0.00	34,333.32	-34,333.32	51,500.00
6390 Commercials	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00
Total 63 - Commodities	77.52	5,000.01	-4,922.49	3,437.91	39,999.92	-36,562.01	60,000.00
64 - Capital Outlay/Building	0.00	833.33	-833.33	0.00	6,666.64	-6,666.64	10,000.00
6400 Building/Upgrade	0.00	1,875.00	-1,875.00	22,431.20	14,999.98	7,431.22	22,500.00
6410 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 64 - Capital Outlay/Building	0.00	833.33	-833.33	22,431.20	14,999.98	7,431.22	22,500.00
Total 64 - Capital Outlay/Building	19,077.20	2,708.33	16,368.87	22,431.20	21,666.60	764.60	32,500.00

South Rock Island Township
STATEMENTS OF REVENUE COLLECTED & EXPENDITURES PAID
TOWN FUND/TOTAL-CASH BASIS-UNAUDITED-PER END NOV 30, 2021

South Rock Island Township
STATEMENTS OF REVENUE COLLECTED & EXPENDITURES PAID
TOWN FUND/TOTAL-CASH BASIS-UNAUDITED-PER END NOV 30, 2021

Income	Nov 21	Budget	\$ Over Budget	Apr - Nov 21	YTD Budget	\$ Over Budget	Annual Budget
5800 Property Tax	59,429.58	27,500.00	31,929.58	325,885.01	220,000.00	105,885.01	330,000.00
5010 Repayment Tax	0.00	3,000.00	-3,000.00	45,684.59	21,684.59	24,000.00	36,000.00
5200 Interest Income	250.12	125.00	125.12	1,536.60	1,000.00	636.60	1,500.00
5200 Donations & Advertisement	905.51	0.00	905.51	4,795.51	0.00	4,795.51	0.00
5200 Donations Income	1,070.00	1,040.00	30.00	7,460.00	6,320.00	1,140.00	12,480.00
5500 Gain (Loss) Sale of Assets	0.00	0.00	0.00	101,820.00	0.00	101,820.00	0.00
Total Income	61,655.21	31,655.00	29,999.21	487,281.71	253,920.00	233,361.71	379,980.00
Gross Profit	61,655.21	31,655.00	29,999.21	487,281.71	253,920.00	233,361.71	379,980.00
Expense	61,655.21	31,665.00	29,990.21	487,281.71	253,320.00	223,981.71	379,980.00
60 - Personnel	9,173.33	10,000.00	-826.67	71,287.31	80,000.00	-8,712.69	120,000.00
6000 Salaries	426.38	583.33	-156.95	3,805.72	4,666.64	-860.92	7,000.00
6000 Medical Clinic	0.00	83.33	-83.33	252.71	666.64	-413.93	1,000.00
6020 Health Insurance	426.38	583.33	-156.95	3,805.72	4,666.64	-860.92	7,000.00
Total 60 - Personnel	9,599.71	10,666.66	-1,066.95	75,345.74	85,333.28	-9,987.54	128,000.00
61 - Contractual Services	375.00	435.00	-60.00	3,000.00	2,480.00	520.00	5,220.00
6100 Accounting Services	1,800.00	1,500.00	300.00	9,284.20	12,000.00	-2,715.80	18,000.00
6100 Bldg Maintenance & Repairs	0.00	133.33	-133.33	509.40	1,066.64	-557.24	1,600.00
6130 Computer/Software	424.38	475.00	-50.62	2,473.87	3,800.00	-1,326.13	5,700.00
6140 Dues & Professional	20.00	166.67	-146.67	1,363.19	1,233.32	139.87	2,000.00
6160 Legal & Professional	0.00	541.67	-541.67	2,004.00	4,433.32	-2,429.32	6,500.00
6160 Postage	0.00	625.00	-625.00	3,103.75	5,000.00	-1,896.25	7,500.00
6170 Publishing	0.00	625.00	-625.00	2,004.00	4,200.00	-2,196.00	6,300.00
6170 Telephone	605.37	333.33	272.04	2,036.41	2,666.64	-630.23	4,000.00
6200 Travel/Training	0.00	208.33	-208.33	482.24	1,666.64	-1,184.40	2,500.00
6210 1015 27th Ave	0.00	250.00	-250.00	675.40	2,800.00	-2,124.60	4,000.00
6220 Utilities	164.27	333.33	-169.06	1,981.09	2,866.64	-885.55	4,000.00
Total 61 - Contractual Services	3,399.02	5,526.66	-2,127.64	30,123.56	44,213.20	-14,089.64	66,320.00
63 - Commodities	0.00	166.67	-166.67	1,593.73	1,333.32	260.41	2,000.00
6300 Miscellaneous	0.00	333.33	-333.33	1,426.09	2,666.64	-1,240.55	4,000.00
6390 Office Supplies	77.52	4,166.67	-4,089.15	3,079.82	37,233.28	-34,153.46	50,000.00
Total 63 - Commodities	77.52	4,666.67	-4,589.15	3,079.82	37,233.28	-34,153.46	50,000.00
64 - Capital Outlay/Building	0.00	633.33	-633.33	20,195.20	13,333.32	6,861.88	10,000.00
6400 Building/Upgrade	19,077.20	1,866.67	17,210.53	20,195.20	13,333.32	6,861.88	10,000.00
6410 Equipment	0.00	0.00	0.00	0.00	6,666.64	-6,666.64	20,000.00
Total 64 - Capital Outlay/Building	19,077.20	2,500.00	16,577.20	20,195.20	19,999.96	195.24	30,000.00

Net Income	Nov 21	Budget	\$ Over Budget	Apr - Nov 21	YTD Budget	\$ Over Budget	Annual Budget
6600 Miscellaneous Expenditures	600.00	250.00	350.00	3,434.04	2,000.00	1,434.04	3,000.00
6610 Social Services	0.00	166.67	-166.67	1,074.16	1,333.32	-259.16	2,000.00
6620 Senior & Youth Svcs	753.00	2,166.67	-1,413.67	13,469.19	17,333.36	-3,864.17	26,000.00
6640 Program/Events GS	219.79	541.67	-321.88	2,485.00	4,333.32	-1,848.32	11,000.00
6600 Building/Upgrade	100.00	916.67	-816.67	3,200.00	7,333.32	-4,133.32	8,500.00
Total 66 - Miscellaneous Expenditures	1,712.79	4,041.68	-2,328.89	23,762.39	32,333.32	-8,570.93	48,500.00
Total ADMIN & EXPENDITURES	33,856.24	27,401.67	6,454.57	152,446.71	219,213.04	-66,766.33	328,820.00
Total Expense	33,856.24	27,401.67	6,454.57	152,446.71	219,213.04	-66,766.33	328,820.00
Net Income	27,798.97	4,253.33	23,545.64	334,835.00	34,106.96	300,728.04	51,160.00

South Rock Island Township
 STATEMENTS OF REVENUE COLLECTED & EXPENDITURES PAID
 TOWN FUND-CASH BASIS-UNAUDITED-PER-ENDD NOV 30, 2021

Income	Nov 21	Budget	\$ Over Budget	Apr - Nov 21	YTD Budget	\$ Over Budget	Annual Budget
5000 Property Tax	15,691.29	7,362.50	8,328.79	864.23	88,900.00	27,143.93	88,350.00
5020 Interest Income	65.57	100.00	-14.43	0.00	800.00	-115.77	1,200.00
5120 Intergovt Agreement-CA	0.00	0.00	-0.00	666.64	666.64	-666.64	1,000.00
Total Income	15,776.86	7,545.83	8,231.03	867,728.16	60,366.64	26,361.52	90,550.00
Gross Profit	15,776.86	7,545.83	8,231.03	867,728.16	60,366.64	26,361.52	90,550.00
ADMIN & EXPENDITURES	4,530.00	4,833.33	-303.33	37,512.05	36,666.64	1,154.59	88,000.00
60 - Personal	600 Salaries	2,485.38	1,166.67	10,571.23	9,333.32	1,237.91	14,000.00
6000 Health Insurance	0.00	83.33	-83.33	252.72	666.64	-413.92	1,000.00
6060 Medical Clinic	7,015.58	6,083.33	932.05	48,336.00	48,666.60	-330.60	73,000.00
Total 60 - Personal	3,076.69	1,819.16	1,257.53	10,796.01	14,533.28	-3,737.27	21,800.00
63 - Commodities	0.00	4.67	-4.67	0.00	333.32	-333.32	500.00
6310 Miscellaneous	217.58	250.00	-32.42	1,504.82	2,000.00	-495.18	3,000.00
6320 Office Supplies	0.00	2,083.33	-2,083.33	0.00	18,999.96	-18,666.64	25,000.00
6390 Contingencies	18,114.25	1,666.67	16,447.58	19,232.25	13,333.32	5,898.93	20,000.00
Total 63 - Commodities	217.58	2,375.00	-2,157.42	1,504.82	18,999.96	-17,495.14	28,500.00
64 - Capital Outlay/Building	18,114.25	1,666.67	16,447.58	19,232.25	13,333.32	5,898.93	20,000.00
6410 Equipment	18,114.25	1,666.67	16,447.58	19,232.25	13,333.32	5,898.93	20,000.00
Total 64 - Capital Outlay/Building	18,114.25	1,666.67	16,447.58	19,232.25	13,333.32	5,898.93	20,000.00
66 - Miscellaneous Expenditures GS	0.00	300.00	-300.00	35.98	2,400.00	-2,364.02	3,600.00
6660 Program/Events GS	0.00	300.00	-300.00	35.98	2,400.00	-2,364.02	3,600.00
Total 66 - Miscellaneous Expenditures	0.00	300.00	-300.00	35.98	2,400.00	-2,364.02	3,600.00
Total ADMIN & EXPENDITURES	28,423.90	12,244.16	16,179.74	79,505.06	97,953.16	-18,048.10	146,930.00

South Rock Island Township
STATEMENTS OF REVENUE COLLECTED & EXPENDITURES PAID
GENERAL ASST-CASH BASIS-UNAUDITED-PER END NOV 30, 2021

Expense	Nov 21	Budget	\$ Over Budget	Apr - Nov 21	YTD Budget	\$ Over Budget	Annual Budget
60 - Personal	4,251.26	4,333.33	-82.07	32,843.93	34,666.64	-1,822.71	52,000.00
6000 Salaries	1,114.39	1,250.00	-105.61	9,309.80	9,000.00	309.80	13,500.00
6020 Health Insurance	0.00	208.33	-208.33	505.44	1,666.64	-1,161.20	2,500.00
6060 Medical Clinic	5,365.65	5,666.66	-301.01	42,659.17	45,333.28	-2,674.11	68,000.00
Total 60 - Personal	5,365.65	5,666.66	-301.01	42,659.17	45,333.28	-2,674.11	68,000.00
61 - Contractual Services	0.00	0.00	0.00	150.00	0.00	150.00	0.00
6130 Building Security	443.02	833.33	-390.31	6,916.15	6,666.64	249.51	10,000.00
6140 Dues & Subscriptions	6.99	66.67	-59.68	105.92	333.32	-427.40	800.00
6150 Legal & Professional	0.00	125.00	-125.00	0.00	1,000.00	-1,000.00	1,500.00
6160 Postage	0.00	62.50	-62.50	0.00	500.00	-500.00	750.00
6190 Telephone	1,210.74	433.33	777.41	4,072.85	3,466.64	606.21	6,000.00
6200 Travel/Training	49.84	433.33	-383.49	1,522.68	3,466.64	-1,943.96	5,200.00
Total 61 - Contractual Services	1,710.59	2,020.83	-310.24	13,044.45	16,166.60	-3,122.15	24,250.00
63 - Commodities	0.00	4.67	-4.67	0.00	333.32	-333.32	500.00
6310 Miscellaneous	0.00	166.67	-166.67	418.09	1,333.32	-915.23	2,000.00
6320 Office Supplies	0.00	125.00	-125.00	0.00	1,000.00	-1,000.00	1,500.00
6390 Contingencies	0.00	333.34	-333.34	418.09	2,666.64	-2,248.55	4,000.00
Total 63 - Commodities	0.00	333.34	-333.34	418.09	2,666.64	-2,248.55	4,000.00
64 - Capital Outlay/Building	0.00	208.33	-208.33	2,236.00	1,666.64	569.36	2,500.00
6410 Equipment	0.00	208.33	-208.33	2,236.00	1,666.64	569.36	2,500.00
Total 64 - Capital Outlay/Building	0.00	208.33	-208.33	2,236.00	1,666.64	569.36	2,500.00
Total ADMIN & EXPENDITURES	7,076.24	8,229.16	-1,152.92	58,357.71	65,833.16	-7,475.45	98,750.00
Total Expense	7,076.24	8,229.16	-1,152.92	58,357.71	65,833.16	-7,475.45	98,750.00
Net Income	-7,076.24	-8,229.16	1,152.92	-58,357.71	-65,833.16	7,475.45	-98,750.00

South Rock Island Township
STATEMENTS OF REVENUE COLLECTED & EXPENDITURES PAID
TOWN FUND ASSR-CASH BASIS-UNAUDITED-PER END NOV 30, 2021

	Nov 21	Budget	\$ Over Budget	Apr - Nov 21	YTD Budget	\$ Over Budget	Annual Budget
Income	2,577.86	1,250.00	1,427.86	14,694.16	10,000.00	4,694.16	15,000.00
5000 Property Tax	2,577.86	1,250.00	1,427.86	14,694.16	10,000.00	4,694.16	15,000.00
Total Income	2,577.86	1,250.00	1,427.86	14,694.16	10,000.00	4,694.16	15,000.00
Gross Profit	2,577.86	1,250.00	1,427.86	14,694.16	10,000.00	4,694.16	15,000.00
ADMIN & EXPENDITURES							
60 - Personnel	1,338.34	1,416.67	-78.33	10,527.64	11,333.32	-805.68	17,000.00
6010 Social Security/Medicare	1,338.34	1,416.67	-78.33	10,527.64	11,333.32	-805.68	17,000.00
Total 60 - Personnel	1,338.34	1,416.67	-78.33	10,527.64	11,333.32	-805.68	17,000.00
Total ADMIN & EXPENDITURES	1,338.34	1,416.67	-78.33	10,527.64	11,333.32	-805.68	17,000.00
Total Expense	1,338.34	1,416.67	-78.33	10,527.64	11,333.32	-805.68	17,000.00
Net Income	1,244.52	1,250.00	-5.48	4,166.52	1,333.32	2,833.20	2,000.00

South Rock Island Township
STATEMENTS OF REVENUE COLLECTED & EXPENDITURES PAID
SOC. SEC. FUND-CASH BASIS-UNAUDITED-PER END. NOV 30, 2021

	Nov 21	Budget	\$ Over Budget	Apr - Nov 21	YTD Budget	\$ Over Budget	Annual Budget
HOME RELIEF	2,080.53	4,583.33	-2,502.80	10,750.04	36,666.64	-25,916.60	55,000.00
6700 General Assistance	2,080.53	4,583.33	-2,502.80	10,750.04	36,666.64	-25,916.60	55,000.00
6710 Medical Services	0.00	2,083.33	-2,083.33	0.00	16,666.64	-16,666.64	25,000.00
6720 Emergency Assistance	779.55	1,250.00	-470.45	1,899.80	10,000.00	-8,100.20	15,000.00
6730 Charitable Health Ins.	183.33	183.33	-183.33	2,015.00	1,466.64	548.36	2,200.00
6740 Employment Relief	0.00	166.67	-166.67	261.99	1,333.32	-1,071.33	2,000.00
6750 Employment Relief	0.00	166.67	-166.67	261.99	1,333.32	-1,071.33	2,000.00
Total HOME RELIEF	2,860.08	8,266.66	-5,406.58	14,926.83	66,133.24	-51,206.41	99,200.00
Total Expense	31,283.96	20,510.82	10,773.16	94,831.89	164,086.40	-69,254.51	246,130.00
Net Income	-15,507.12	-12,954.99	-2,552.13	-8,103.73	-103,719.76	95,616.03	-155,580.00

South Rock Island Township
GENERAL ASST-CASH BASIS-UNAUDITED-PER END NOV 30, 2021

Income	Nov 21	Budget	\$ Over Budget	Apr - Nov 21	YTD Budget	\$ Over Budget	Annual Budget
Income	1,315.42	616.67	698.75	7,213.20	4,933.32	2,279.88	7,400.00
5000 Property Tax	1,315.42	616.67	698.75	7,213.20	4,933.32	2,279.88	7,400.00
Total Income	1,315.42	616.67	698.75	7,213.20	4,933.32	2,279.88	7,400.00
Gross Profit	1,315.42	616.67	698.75	7,213.20	4,933.32	2,279.88	7,400.00
Expense							
ADMIN & EXPENDITURES							
60 - Personnel	23.30	200.00	-176.70	278.59	1,600.00	-1,321.41	2,400.00
6040 Unemployment Insura...	23.30	200.00	-176.70	278.59	1,600.00	-1,321.41	2,400.00
Total 60 - Personnel	23.30	200.00	-176.70	278.59	1,600.00	-1,321.41	2,400.00
61 - Contractual Services	0.00	700.00	-700.00	10,960.00	5,600.00	5,360.00	8,400.00
6180 Risk Management Co...	0.00	700.00	-700.00	10,960.00	5,600.00	5,360.00	8,400.00
Total 61 - Contractual Services	0.00	700.00	-700.00	10,960.00	5,600.00	5,360.00	8,400.00
Total ADMIN & EXPENDITURES	23.30	900.00	-876.70	11,238.59	7,200.00	4,038.59	10,800.00
Total Expense	23.30	900.00	-876.70	11,238.59	7,200.00	4,038.59	10,800.00
Net Income	1,292.12	-283.33	1,575.45	-4,025.39	-2,266.68	-1,758.71	-3,400.00

South Rock Island Township
 STATEMENTS OF REVENUE COLLECTED & EXPENDITURES PAID
 INS. FUND-CASH BASIS-UNAUDITED-PER. END. NOV 30, 2021

Income	Nov 21	Budget	\$ Over Budget	Apr - Nov 21	YTD Budget	\$ Over Budget	Annual Budget
Income	3,241.58	1,500.00	1,741.58	17,775.40	12,000.00	5,775.40	18,000.00
5000 Property Tax	3,241.58	1,500.00	1,741.58	17,775.40	12,000.00	5,775.40	18,000.00
Total Income	3,241.58	1,500.00	1,741.58	17,775.40	12,000.00	5,775.40	18,000.00
Gross Profit	3,241.58	1,500.00	1,741.58	17,775.40	12,000.00	5,775.40	18,000.00
Expense							
ADMIN & EXPENDITURES							
60 - Personnel	1,711.48	2,166.67	-455.19	15,589.77	17,333.32	-1,743.55	26,000.00
6030 IMRF-Township Share	1,711.48	2,166.67	-455.19	15,589.77	17,333.32	-1,743.55	26,000.00
Total 60 - Personnel	1,711.48	2,166.67	-455.19	15,589.77	17,333.32	-1,743.55	26,000.00
Total ADMIN & EXPENDITURES	1,711.48	2,166.67	-455.19	15,589.77	17,333.32	-1,743.55	26,000.00
Total Expense	1,711.48	2,166.67	-455.19	15,589.77	17,333.32	-1,743.55	26,000.00
Net Income	1,530.10	-666.67	2,196.77	2,185.63	-5,333.32	7,518.95	-8,000.00

South Rock Island Township
 STATEMENTS OF REVENUE COLLECTED & EXPENDITURES PAID
 IMRF FUND-CASH BASIS-UNAUDITED-PER. END. NOV 30, 2021

Income	Nov 21	Budget	\$ Over Budget	Apr - Nov 21	YTD Budget	\$ Over Budget	Annual Budget
5000 Property Tax	375.85	166.67	209.18	2,060.98	1,333.32	727.66	2,000.00
Total Income	375.85	166.67	209.18	2,060.98	1,333.32	727.66	2,000.00
Gross Profit	375.85	166.67	209.18	2,060.98	1,333.32	727.66	2,000.00
Expense							
ADMIN & EXPENDITURES							
61 - Contractual Services	0.00	625.00	-625.00	0.00	5,000.00	-5,000.00	7,500.00
Total ADMIN & EXPENDITURES	0.00	625.00	-625.00	0.00	5,000.00	-5,000.00	7,500.00
Total Expense	0.00	625.00	-625.00	0.00	5,000.00	-5,000.00	7,500.00
Net Income	375.85	-458.33	834.18	2,060.98	-3,666.68	5,727.66	-5,500.00

South Rock Island Township
STATEMENTS OF REVENUE COLLECTED & EXPENDITURES PAID
AUDIT FUND-CASH BASIS-UNAUDITED-PER. END. NOV 30, 2021

South Rock Island Township
STATEMENTS OF REVENUE COLLECTED & EXPENDITURES PAID
CASH BASIS-UNAUDITED-PER. END. NOV 30, 2021

Income	Nov 21	Budget	\$ Over Budget	Apr - Nov 21	YTD Budget	\$ Over Budget	Annual Budget
5000 Property Tax	82,731.58	38,395.84	44,335.74	453,662.68	307,166.64	146,496.04	460,750.00
5010 Real Estate Tax	0.00	3,000.00	-3,000.00	45,684.58	24,000.00	21,684.58	36,000.00
5020 Rental Income	335.89	225.00	110.89	2,320.83	1,800.00	520.83	2,700.00
5120 Intergovernmental Agreements-Grants	1,070.00	1,040.00	30.00	7,650.00	8,230.00	-580.00	12,480.00
5200 Donations & Advertisements	905.51	0.00	905.51	4,795.51	0.00	4,795.51	1,000.00
5500 Gain (Loss) Sale of Assets	0.00	0.00	0.00	101,820.00	0.00	101,820.00	0.00
Total Income	85,042.78	42,744.17	42,298.61	615,743.61	341,953.28	273,790.33	512,930.00
Expense							
ADMIN & EXPENDITURES							
60 - Personnel	17,954.59	19,166.65	-1,212.07	141,643.29	153,333.28	-11,689.99	230,000.00
6000 Salaries	1,333.34	1,166.67	1,166.67	11,333.32	11,333.32	-805.68	17,000.00
6010 Social Security/Medicare	4,026.15	2,875.00	1,151.15	22,666.75	22,999.99	-333.24	34,500.00
6020 Health Insurance	1,711.48	2,166.67	-455.19	18,588.65	17,333.32	1,255.33	26,000.00
6040 Unemployment Insurance	200.00	200.00	0.00	278.59	1,600.00	-1,321.41	2,400.00
6060 Medical Clinic	0.00	374.99	-374.99	1,010.87	2,999.92	-1,989.05	4,500.00
Total 60 - Personnel	25,053.86	26,199.99	-1,146.13	192,736.79	209,599.80	-16,863.01	314,400.00
61 - Contractual Services	375.00	1,050.00	-675.00	3,000.00	8,480.00	-5,480.00	12,720.00
6110 Accounting Services	1,800.00	1,500.00	300.00	9,244.20	12,000.00	-2,755.80	16,000.00
6120 Building Security	0.00	133.33	-133.33	68.40	1,086.64	-1,018.24	1,500.00
6130 Computer/Software	3,040.06	1,808.33	1,231.73	12,748.66	14,466.64	-1,717.98	21,700.00
6140 Dues & Subscriptions	26.99	248.34	-221.35	1,624.11	1,986.64	-362.53	2,980.00
6150 Legal & Professional	0.00	791.67	-791.67	2,004.00	6,333.32	-4,329.32	9,500.00
6160 Printing	0.00	775.00	-775.00	2,817.50	6,000.00	-3,182.50	9,000.00
6170 Publishing	0.00	700.00	-700.00	10,950.00	5,600.00	5,350.00	9,000.00
6180 Risk Management Contract	0.00	1,166.66	-1,166.66	8,145.67	9,333.28	-1,187.61	14,000.00
6180 Telephone	2,421.48	841.66	1,579.82	2,660.60	6,733.28	-4,072.68	10,100.00
6210 119 27th Ave	0.00	250.00	-250.00	675.40	2,000.00	-1,324.60	3,000.00
6220 Utilities	328.53	666.66	-338.13	3,862.18	5,333.28	-1,471.10	8,000.00
Total 61 - Contractual Services	8,176.30	10,691.65	-2,515.35	64,924.02	85,533.08	-20,609.06	128,300.00
63 - Commodities	0.00	250.01	-250.01	1,583.73	1,999.86	-406.23	3,000.00
6310 Miscellaneous	295.10	750.00	-454.90	3,349.00	5,999.96	-2,650.96	9,000.00
6320 Office Supplies	0.00	6,375.00	-6,375.00	0.00	50,999.86	-50,999.86	76,500.00
Total 63 - Commodities	295.10	7,375.01	-7,079.91	4,942.73	58,999.86	-54,057.15	88,500.00
64 - Capital Outlay/Building	0.00	833.33	-833.33	41,663.45	6,666.64	35,000.00	10,000.00
6410 Building/Upgrade	37,191.45	3,541.67	33,649.78	41,663.45	28,333.28	13,330.17	42,500.00
6410 Equipment	0.00	0.00	0.00	0.00	6,666.64	-6,666.64	0.00
Total 64 - Capital Outlay/Building	37,191.45	4,375.00	32,816.45	41,663.45	34,999.92	6,663.53	52,500.00

South Rock Island Township
STATEMENTS OF REVENUE COLLECTED & EXPENDITURES PAID
CASH BASIS-UNAUDITED-PERIOD END, NOV 30, 2021

	Nov 21	Nov 20	\$ Change
Income			
6000 Property Tax	82,731.58	77,241.45	5,490.13
6020 Interest Income	335.89	257.21	78.68
6030 Rental Income	1,070.00	670.00	400.00
6080 Donations & Advertisement	805.51	600.00	305.51
Total Income	85,042.78	78,768.66	6,274.12
Gross Profit	85,042.78	78,768.66	6,274.12
Expense			
ADMIN & EXPENDITURES			
60 - Personnel	17,954.59	17,098.92	857.67
6000 Salaries	1,338.34	1,267.14	71.20
6010 Social Security/Medicare	4,028.15	2,527.07	1,499.08
6020 Health Insurance	1,711.48	2,028.53	-317.45
6030 IMRF-Township Share	23.30	7.01	16.29
6040 Unemployment Insurance	0.00	262.50	-262.50
6060 Medical Clinic	25,053.88	23,188.57	1,865.31
Total 60 - Personnel	17,954.59	17,098.92	857.67
61 - Contractual Services	375.00	375.00	0.00
6100 Accounting Services	1,800.00	1,508.10	291.90
6110 Legal, Maintenance & Repairs	3,040.06	2,477.39	562.67
6130 Copy & Computer Software	28.99	8.99	20.00
6140 Dues & Subscriptions	0.00	-1.10	1.10
6160 Postage	2,421.48	1,869.88	551.60
6180 Telephone	184.24	407.18	-222.94
6200 Travel/Training	120.20	0.00	120.20
6210 1019 27th Ave	328.63	291.88	36.65
6220 Utilities	8,176.30	6,855.32	1,320.98
Total 61 - Contractual Services	14,039.59	14,039.59	0.00
63 - Commodities	0.00	231.13	-231.13
6310 Miscellaneous	265.10	681.48	-386.38
6320 Office Supplies	295.10	922.62	-627.52
Total 63 - Commodities	295.10	922.62	-627.52
64 - Capital Outlay/Building	37,191.45	0.00	37,191.45
6410 Equipment	37,191.45	0.00	37,191.45
Total 64 - Capital Outlay/Building	37,191.45	0.00	37,191.45
66 - Miscellaneous Expenditures	600.00	200.00	400.00
6600 Community Development	0.00	140.00	-140.00
6610 Social Services	793.00	3,000.00	-2,207.00
6620 Senior Citizen Services	100.00	0.00	100.00
6630 Youth & Youth Ed	219.79	359.51	-139.72
6640 Programs/Events GS	1,712.79	3,699.51	-1,986.72
Total 66 - Miscellaneous Expenditures	72,429.50	34,687.02	37,742.48
Total ADMIN & EXPENDITURES	149,288.58	149,288.58	0.00
HOME RELIEF			
6700 General Assistance	2,090.53	2,016.01	82.52
6720 Emergency Assistance	779.55	0.00	779.55
Total HOME RELIEF	2,869.08	2,016.01	842.07
Total Expense	182,157.66	170,904.59	11,253.07
Net Income	3,885.12	7,864.07	-3,978.95

	Nov 21	Budget	\$ Over Budget	Apr - Nov 21	YTD Budget	\$ Over Budget	Annual Budget
66 - Miscellaneous Expenditures	600.00	250.00	166.67	3,434.04	2,000.00	1,434.04	3,000.00
6600 Community Development	0.00	0.00	0.00	1,074.16	1,333.32	-259.16	2,000.00
6610 Social Services	793.00	2,166.67	-1,373.67	13,459.19	17,333.36	-3,864.17	28,000.00
6620 Youth & Youth Ed	100.00	916.67	-816.67	3,300.00	7,333.32	-4,033.32	14,000.00
6630 Youth & Youth Ed	219.79	841.67	-621.88	2,520.98	6,733.32	-4,212.34	10,100.00
6640 Programs/Events GS	1,712.79	4,341.68	-2,628.89	23,798.37	34,733.32	-10,934.95	52,100.00
Total 66 - Miscellaneous Expenditures	72,429.50	52,983.33	19,446.17	328,065.36	423,866.00	-95,800.64	635,800.00
HOME RELIEF							
6700 General Assistance	2,090.53	4,583.33	-2,502.80	10,750.04	38,666.64	-25,916.60	55,000.00
6710 Medical Services	0.00	-2,083.33	2,083.33	0.00	16,866.64	-16,866.64	25,000.00
6720 Emergency Assistance	779.55	1,250.00	-470.45	1,899.80	10,000.00	-8,100.20	15,000.00
6730 Catastrophic Health Ins.	0.00	183.33	-183.33	2,015.00	1,466.64	548.36	2,200.00
6740 Employment Relief	0.00	166.67	-166.67	261.99	1,333.32	-1,071.33	2,000.00
Total HOME RELIEF	2,869.08	8,266.68	-5,405.58	14,928.83	69,133.24	-51,206.41	99,200.00
Total Expense	182,157.66	149,288.58	149,288.58	1,492,885.24	1,492,885.24	-147,007.05	735,000.00
Net Income	3,885.12	7,864.07	-3,978.95	272,751.42	148,945.86	123,805.56	222,070.00

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8136 - Depreciation Expense	1,830.00			1,830.00																																																																																																																																																																																	
8137 - Fuel Expense	1,830.00			1,830.00																																																																																																																																																																																	
8138 - Insurance Expense	1,830.00			1,830.00																																																																																																																																																																																	
8139 - Interest Expense	1,830.00			1,830.00																																																																																																																																																																																	
8140 - Maintenance Expense	1,830.00			1,830.00																																																																																																																																																																																	
8141 - Office Expense	1,830.00			1,830.00																																																																																																																																																																																	
8142 - Printing Expense	1,830.00			1,830.00																																																																																																																																																																																	
8143 - Repairs Expense	1,830.00			1,830.00																																																																																																																																																																																	
8144 - Telephone Expense	1,830.00			1,830.00																																																																																																																																																																																	
8145 - Travel Expense	1,830.00			1,830.00																																																																																																																																																																																	
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8148 - Wages Expense	1,830.00			1,830.00																																																																																																																																																																																	
8149 - Other Expense	1,830.00			1,830.00																																																																																																																																																																																	
8150 - Total	1,830.00			1,830.00																																																																																																																																																																																	
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8152 - Business Expense	1,830.00			1,830.00																																																																																																																																																																																	
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8155 - Insurance Expense	1,830.00			1,830.00																																																																																																																																																																																	
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8165 - Wages Expense	1,830.00			1,830.00																																																																																																																																																																																	
8166 - Other Expense	1,830.00			1,830.00																																																																																																																																																																																	
8167 - Total	1,830.00			1,830.00																																																																																																																																																																																	

South Rock Island Township
STATEMENTS OF REVENUE COLLECTED & EXPENDITURES PAID
CASH BASIS-UNAUDITED-PERIOD END, NOV 30, 2021

	Apr - Nov 21	Apr - Nov 20	\$ Change
Income			
5000 Property Tax	453,662.68	444,191.70	9,470.98
5010 Encroachment Tax	45,684.69	24,575.75	21,108.94
5020 Interest Income	2,320.83	1,824.45	496.38
5030 Penial Income	7,460.00	7,340.00	120.00
5120 Intergovt Agreement-GA	0.00	300.00	-300.00
5200 Donations & Advertisment	4,795.51	3,000.00	1,795.51
5600 Gain (Loss) Sale of Assets	101,820.00	0.00	101,820.00
Total Income	615,743.61	481,231.90	134,511.71
Gross Profit	615,743.61	481,231.90	134,511.71
Expense			
ADMIN & EXPENDITURES			
60 - Personnel			
6000 Salaries	141,643.29	137,100.84	4,542.45
6010 Social Security/Medicare	10,627.64	10,217.39	310.25
6020 Health Insurance	23,686.75	19,756.22	3,928.53
6030 MRF-Township Share	15,589.65	16,347.75	-758.10
6040 Unemployment Insurance	278.59	221.44	57.15
6060 Medical Clinic	1,010.87	2,044.37	-1,033.50
Total 60 - Personnel	192,736.79	185,800.01	7,066.78
61 - Contractual Services			
6100 Accounting Services	3,000.00	3,289.63	-289.63
6110 Bldg Maintenance & Repairs	9,284.20	12,007.96	-2,723.76
6120 Building Security	659.40	1,154.77	-495.37
6130 Copier/Computer/Software	12,748.66	14,631.11	-1,882.45
6140 Dues & Subscriptions	1,624.11	1,364.12	259.99
6150 Legal & Professional	2,004.00	4,392.00	-2,388.00
6160 Postage	3,817.60	5,794.26	-1,976.66
6170 Publishing	5,482.20	7,816.67	-2,334.47
6180 Risk Management Contrib	10,960.00	8,466.00	2,494.00
6190 Telephone	8,145.67	9,667.73	-1,512.06
6200 Travel/Training	2,660.50	1,676.15	984.45
6210 1019 27th Ave	675.40	1,390.00	-714.60
6220 Utilities	3,862.18	3,340.11	522.07
Total 61 - Contractual Services	64,924.02	75,804.51	-10,680.48
63 - Commodities			
6310 Miscellaneous	1,593.73	4,415.73	-2,823.00
6320 Office Supplies	3,349.00	6,614.59	-3,265.59
Total 63 - Commodities	4,942.73	11,031.32	-6,088.59
64 - Capital Outlay/Building			
6400 Building Upgrade	0.00	17,134.00	-17,134.00
6410 Equipment	41,663.45	11,747.41	29,916.04
Total 64 - Capital Outlay/Building	41,663.45	28,881.41	12,782.04
66 - Miscellaneous Expenditures			
6600 Community Development	3,434.04	1,000.00	2,434.04
6610 Social Services	1,074.16	640.00	434.16
6620 Senior Citizen Services	13,468.19	12,600.00	868.19
6630 Youth & Youth Ed	3,300.00	3,650.00	-350.00
6640 Programs/Events GS	2,520.96	1,123.83	1,397.13
Total 66 - Miscellaneous Expenditures	23,798.37	19,213.63	4,584.74
Total ADMIN & EXPENDITURES	328,085.36	320,420.88	7,664.48

See Independent Accountants' Compilation Report

South Rock Island Township
STATEMENTS OF REVENUE COLLECTED & EXPENDITURES PAID
CASH BASIS-UNAUDITED-PERIOD END, NOV 30, 2021

	Apr - Nov 21	Apr - Nov 20	\$ Change
HOME RELIEF			
6700 General Assistance	10,750.04	24,797.23	-14,047.19
6720 Emergency Assistance	1,899.80	1,675.55	224.25
6730 Catastrophic Health Ins.	2,015.00	2,015.00	0.00
6740 Employment Relief	261.99	929.76	-667.77
Total HOME RELIEF	14,926.83	29,417.54	-14,490.71
Total Expense	342,992.19	349,838.42	-6,846.23
Net Income	272,751.42	131,393.48	141,357.94

See Independent Accountants' Compilation Report



4330 11th St.
Rock Island, Illinois 61201
Web: www.sritownship.net
Email: srit@sritownship.net

Approved Audit Bills and Transfers for 12/20/2021 Meeting

TF Deposit Totals		\$87,939.00
Preapproved TF Bills and Transfers	\$39,445.00 ✓	
Pending TF Bills to be Approved	\$0.00	
Total TF Bills and Transfers	\$39,445.00	
GA Deposit Totals		\$15,776.86
Total GA Bills and Transfers	\$6,958.23 ✓	
Total (TF & GA) Bills and Transfers	\$46,403.23	

12/20/2021 Board Meeting

		Relief Fund			II Pending Bills
Deposits	\$	82,731.58 ✓	Deposits	\$	85.57 ✓
	\$	787.64 ✓		\$	15,691.29 ✓
	\$	250.12 ✓			
	\$	1,150.00 ✓			
	\$	3,019.66 ✓			
			Total	\$	15,776.86
Total	\$	87,939.00 ✓			Total \$ -
Expenditures	\$	1,195.72 ✓	Expenditures	\$	20.00 ✓
	\$	962.95 ✓		\$	700.00 ✓
	\$	525.00 ✓		\$	322.00 ✓
	\$	51.70 ✓		\$	17.00 ✓
	\$	70.36 ✓		\$	110.00 ✓
	\$	10.00 ✓		\$	159.00 ✓
	\$	10.00 ✓		\$	302.00 ✓
	\$	1,933.52 ✓		\$	156.97 ✓
	\$	5,321.81 ✓		\$	79.55 ✓
	\$	64.00 ✓		\$	1,809.75 ✓
	\$	693.00 ✓		\$	787.64 ✓
	\$	15,691.29 ✓		\$	10.00 ✓
	\$	750.00 ✓		\$	322.00 ✓
	\$	559.00 ✓		\$	322.00 ✓
	\$	185.00 ✓		\$	52.00 ✓
	\$	2,559.46 ✓		\$	1,788.32 ✓
	\$	2,956.96 ✓			
	\$	80.00 ✓			
	\$	350.02 ✓			
	\$	445.84 ✓	Total	\$	6,958.23
	\$	1,673.11 ✓			
	\$	30.00 ✓			
	\$	400.25 ✓			
	\$	698.70 ✓			
	\$	100.00 ✓			
	\$	150.00 ✓			
	\$	1,977.31 ✓			
Total	\$	39,445.00			

TOWN FUND
Approved Claims - Board of Trustees

State of Illinois)
Town of South Rock Island)

November 29, 2021

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk's office November 29, 2021 for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to-witness:

In Witness Whereof, we, the members of said Board of Township Trustees, have hereunto set our hands, on November 29, 2021.

[Signature]
Nell Cameron

Attest Town Clerk

Frank Almini
[Signature]
[Signature]
[Signature]

South Rock Island Township

12/20/2021 1:51 PM

Register: 1001 Checking/ Am. Bank- TF

From 11/18/2021 through 12/15/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/19/2021	HTPR11/...		-split-	To record 11/1...	1,195.72	X		557,649.67
11/22/2021	11526	GRACE DIAZ SHIRK	-split-	6410/TF/ Equi...	962.95	X		556,686.72
11/23/2021	11527	Always Clean, LLC	-split-	6110/ TF/ Buil...	525.00			556,161.72
11/23/2021	11528	OFFICE MACHINE ...	-split-	6130/ TF/ Com...	51.70			556,110.02
11/23/2021	11529	OFFICE MACHINE ...	-split-	6130/ ASSR/ C...	70.36			556,039.66
11/24/2021	11530	Secretary of State	-split-	6140/Dues&Su...	10.00			556,029.66
11/24/2021	11531	Secretary of State	-split-	6140/Dues&Su...	10.00			556,019.66
11/30/2021			-split-	Deposit		X	82,731.58	638,751.24
11/30/2021			5020 Interest Income	Interest		X	250.12	639,001.36
11/30/2021	11532	NCPERS Group Life...	-split-	3372/Assr/TF/...	64.00			638,937.36
11/30/2021	11533	AFFORDABLE DE...	-split-	6620/TF/Sen. ...	693.00			638,244.36
11/30/2021	11534	MEDIACOM	-split-	6190/Phone/TF...	750.00			637,494.36
11/30/2021	11535	OFFICE MACHINE ...	-split-	6130/ TF/ GA/ ...	559.00			636,935.36
11/30/2021	HT PR11...		ADMIN & EXPENDI...	To record 1130...	1,933.52	X		635,001.84
11/30/2021	HT PR11...		ADMIN & EXPENDI...	To record 1130...	5,321.81	X		629,680.03
11/30/2021			1101 Checking/ Am. B...	Funds Transfer ...	15,691.29	X		613,988.74
11/30/2021			1101 Checking/ Am. B...	Funds Transfer ...		X	787.64	614,776.38
12/01/2021	11536	AFFORDABLE DE...	-split-	6620/TF/Sen. ...	185.00			614,591.38
12/02/2021	auto	IMRF	3360 Acrd IMRF	3308-0(Part)/6...	2,559.46			612,031.92
12/03/2021			-split-	Deposit			1,150.00	613,181.92
12/03/2021	11537	Hoffman & Tranel, PC	-split-	6100/ TF/ Acc...	80.00			613,101.92
12/03/2021	HT PR11...	INTERNAL REVEN...	-split-	To record 1130...	2,956.96			610,144.96
12/07/2021	11538	City of Rock Island-...	-split-	6220/ TF/GA/ ...	350.02			609,794.94
12/07/2021	11539	MIDAMERICAN E...	-split-	6220//TF/GA/ ...	445.84			609,349.10
12/08/2021			5010 Replacement Tax	Deposit			3,019.66	612,368.76
12/08/2021	11540	AMERICAN BANK ...	-split-	Credit Card/Mi...	1,673.11			610,695.65
12/09/2021	auto	AMERICAN BANK ...	-split-	stop payment f...	30.00			610,665.65
12/10/2021	auto	UHS Premium Billing	-split-	6020/HlthIns/T...	400.25			610,265.40
12/15/2021	11541	Kelley Waste	-split-	6110/ TF/ Buil...	100.00			610,165.40
12/15/2021	11542	GRACE DIAZ SHIRK	ADMIN & EXPENDI...	6310/ TF/ Misc...	150.00			610,015.40
12/15/2021	HT PR11...	ILLINOIS DEPART...	3340 Acrd IL W/H Tax...	To record 1130...	698.70			609,316.70
12/15/2021	HT PR12...		ADMIN & EXPENDI...	To record 1215...	1,977.31			607,339.39
12/15/2021	HT PR12...		ADMIN & EXPENDI...	To record 1215...				607,339.39

RELIEF FUND
Approved Claims - Board of Trustees

State of Illinois)
Town of South Rock Island)

November 29, 2021

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk's office November 29, 2021 for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to-witness:

In Witness Whereof, we, the members of said Board of Township Trustees, have hereunto set our hands, on November 29, 2021.

[Signature]
Tim Cameron
Attest Town Clerk

Frank [Signature]
[Signature]
Mary [Signature]
[Signature]

South Rock Island Township

12/17/2021 9:16 AM

Register: 1101 Checking/ Am. Bank- GA

From 11/18/2021 through 12/15/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
11/18/2021	12454	SECRETARY OF ST...	HOME RELIEF:6700 ...	6700/GA/ ID re...	20.00 X		205,107.15
11/19/2021	12455	MIDAMERICAN E...	HOME RELIEF:6720 ...	6720/ EA/ Utili...	700.00 X		204,407.15
11/19/2021	12456	Earnest Richtman	HOME RELIEF:6700 ...	6700/GA/ Shelt...	322.00 X		204,085.15
11/22/2021	12457	Nebraska Vital Recor...	HOME RELIEF:6700 ...	6700/GA/ Birht...	17.00		204,068.15
11/23/2021	12458	MetroLINK	-split-	6700// GA/ De...	110.00 X		203,958.15
11/24/2021	12459	Two Rivers Point	-split-	6700/ G A /Re...	159.00		203,799.15
11/24/2021	12460 ✓	Progressive Auto	-split-	VOID: 6700/G...	0 X		203,799.15
11/30/2021			5020 Interest Income	Interest		X 85.57 ✓	203,884.72
11/30/2021	12461	Lingafelter Propertie...	HOME RELIEF:6700 ...	6700/ GA/ Shel...	302.00		203,582.72
11/30/2021	12462	City of Rock Island-...	HOME RELIEF:6700 ...	6700/ GA/ Utili...	156.97		203,425.75
11/30/2021	12463	MIDAMERICAN E...	HOME RELIEF:6720 ...	6700/ GA/ Utili...	79.55		203,346.20
11/30/2021	HT PR11...		ADMIN & EXPENDI...	To record 1130...	1,809.75 X		201,536.45
11/30/2021			1001 Checking/ Am. B...	Funds Transfer ...		X 15,691.29	217,227.74
11/30/2021			1001 Checking/ Am. B...	Funds Transfer ...	787.64 X		216,440.10
12/10/2021	12464	Treasure Chest	HOME RELIEF:6700 ...	6700/ GA/ Mis...	10.00		216,430.10
12/13/2021	12465	MAPLE RIDGE AP...	HOME RELIEF:6700 ...	6700/ GA/ She...	322.00		216,108.10
12/13/2021	12466	Sherri LaGrow (Diste...	HOME RELIEF:6700 ...	6700/ GA / She...	322.00		215,786.10
12/15/2021	12467	MIDAMERICAN E...	HOME RELIEF:6720 ...	6700/ GA/ Utili...	52.00		215,734.10
12/15/2021	HT PR12...		ADMIN & EXPENDI...	To record 1215...	1,788.32		213,945.78

TRUTH IN TAXATION CERTIFICATE OF COMPLIANCE
(35 ILCS 200/18-90)

I, the undersigned, hereby certify that I am the presiding officer of **South Rock Island Township**,

and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of Section 18-60 through 18-85 of the "Truth in Taxation" law.

Check one of the choices below:

- 1) The taxing district published a notice in the newspaper and conducted a hearing meeting the requirements of the Truth in Taxation Law.
- 2) The taxing district's aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a notice and a hearing were not necessary.
- 3) The proposed aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a hearing was not held. The adopted aggregate tax levy exceeded 5% of the prior year's extension and a notice was published within 15 days of its adoption in accordance with the Truth in Taxation Law.
- 4) The adopted levy exceeded the amount stated in the published notice. A second notice was published within 15 days of the adoption in accordance with the Truth in Taxation Law.

Date 12/20/2021

Presiding Officer



TAX LEVY ORDINANCE

TOWNSHIP

ORDINANCE No. 2021-3

An ordinance levying taxes for all town purposes for South Rock Island Township,
Rock Island County, Illinois, for the tax year 2021, collectable in 2022.

BE IT ORDAINED by the Board of Trustees of South Rock Island Township,
Rock Island County, Illinois, as follows:

SECTION 1: That the sum of Four-Hundred Sixty Thousand Seven Hundred and Fifty dollars
(\$ 460,750.00) are hereby levied upon all property subject to taxation
within the Township as that property is assessed and equalized, in order to meet and
defray all the necessary expenses and liabilities of the Township as required by statute
or voted by the people in accordance with the law, for such purposes as:

General Town Fund, Audit Fund

Insurance Fund, General Assistance Fund

Social Security Fund, Illinois Municipal Fund

for the year 2021, collectible in 2022.

SECTION 2: That the amount levied for each object and purpose shall be as follows:

	<u>Amount Levied</u>
<u>GENERAL TOWN FUND</u>	
<u>ADMINISTRATION</u>	
Personnel	
Contractual Services	
Commodities	
Capital Outlay	
Other Expenditures	
TOTAL ADMINISTRATION:	\$ 228,450.00
<u>ASSESSOR</u>	
Personnel	
Contractual Services	
Commodities	
Capital Outlay	
Other Expenditures	
TOTAL ASSESSOR:	\$ 99,450.00
<u>CEMETERY</u>	
Personnel	
Contractual Services	
Commodities	
Capital Outlay	
Other Expenditures	
TOTAL CEMETERY:	\$ -
TOTAL GENERAL TOWN FUND:	\$ 327,900.00

REF: General Corporate Tax 60 ILCS 1/235-10

	<u>Amount Levied</u>
<u>AUDIT FUND</u>	
Contractual Services	
TOTAL AUDIT FUND:	\$ 1,500.00

REF: Audit Tax 50 ILCS 310/9

<u>INSURANCE FUND</u>	
Personnel	
Contractual Services	
TOTAL INSURANCE FUND:	\$ 10,000.00

REF: Insurance Tax 745 ILCS 10/9-107

ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)

Personnel

TOTAL IMRF FUND: \$ 28,000.00

REF: IMRF Tax 40 ILCS 5/7-171

SOCIAL SECURITY FUND

Personnel

TOTAL SOCIAL SECURITY FUND: \$ 15,000.00

REF: Social Security Tax 40 ILCS 5/21-110 & 110.1

**Amount
Levied**

GENERAL ASSISTANCE FUND

ADMINISTRATION

Personnel
Contractual Services
Commodities
Capital Outlay
Other Expenditures

TOTAL ADMINISTRATION: \$ 29,450.00

HOME RELIEF

Contractual Services
Commodities
Other Expenditures

TOTAL HOME RELIEF: \$ 58,900.00

TOTAL GENERAL ASSISTANCE FUND: \$ 78,350.00

REF: Public Assistance Tax 60 ILCS 1/235-20

TAX LEVY SUMMARY

General Corporate Tax	\$ 327,900.00
Audit Tax	\$ 1,500.00
Insurance Tax	\$ 10,000.00
Illinois Municipal Retirement Tax	\$ 28,000.00
Social Security Tax	\$ 15,000.00
TOT. Public Assistance Tax	\$ 78,350.00

TOTAL TAXES LEVIED: \$ 460,750.00

SECTION 3: That the Town Clerk shall make and file with the County Clerk of said County of Rock Island, on or before the last Tuesday of December, a duly certified copy of this ordinance.

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not effect the validity of the remaining portion of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect after its adoption, as provided by law.

ADOPTED this 20th day of December, 2021, pursuant to a roll call vote by the Board of Trustees of South Rock Island Township, Rock Island County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Grace Diaz Shirk	<u>x</u>	<u> </u>	<u> </u>
Bill Sowards	<u>x</u>	<u> </u>	<u> </u>
Mark Parr, Jr.	<u>x</u>	<u> </u>	<u> </u>
Frank Skafidas	<u>x</u>	<u> </u>	<u> </u>
Kaye Whitley	<u>x</u>	<u> </u>	<u> </u>


Town Clerk - Nick Camlin


Chairman - Grace Diaz Shirk

SOUTH ROCK ISLAND TOWNSHIP
AMENDED COVID-19 POLICY
Effective November 15, 2021
Amended December 20, 2021

Overview

The South Rock Island Township Board of Trustees wishes to promote a safe and healthy workplace, mitigate risk and foster morale among its employees during the COVID-19 pandemic. Accordingly, the Board wants to provide the safest of environments at all times for its staff and the public who may utilize Township services (including senior citizens).

This policy is an official directive for all staff, which details specific procedures for the operations of South Rock Island Township offices, including the public. The Township Board of Trustees originally approved this Policy at a duly and properly noticed meeting held on June 28th, 2021, and amended it at a duly and properly noticed meeting held on December 20, 2021.

In addition to reading the policy in its entirety and asking any questions, employees and officials are instructed to review and fill out the attached “Acknowledgment Form.”

Safety protocols being implemented are based on recommendations of the CDC, IDPH, OSHA, the Rock Island County Health Department, and other reliable resources, as well as all applicable State requirements, with the intent of keeping employees and the public safe from potential spread of COVID-19. This policy will be reviewed continuously as new information becomes available on how to best protect employees, the public, and any other visitors. The safety protocols herein were established to mitigate the spread of COVID-19 and may be loosened or become more restrictive as new information about the disease is made available. Failure to follow these established policies and/or procedures may subject an employee to discipline consistent with the Township’s Personnel Policy. This Policy (and/or any portion thereof) is subject to change at any time, and this Policy shall remain in place until rescinded or modified by the Township Board of Trustees.

Nothing in this Policy (or any other Township Policy) shall be interpreted as a contract for employment nor shall it be interpreted to be in conflict with or modify/eliminate in any way, the at-will employment status of Township employees.

POLICY GUIDELINES

Self-Monitoring

All employees will be required to self-monitor their overall wellness and notify a Department Head (Assessor for employees in the Assessor’s office, and Supervisor for all other employees) of any of the following symptoms prior to arriving at work. If it is determined that the employee is exhibiting COVID-19 related symptoms, the employee will remain at home and will be required to follow the protocol in the Return to Work/Medical Clearance section below.

1. Have you exhibited any combination of the following COVID-19 related symptoms within the last 24 hours?
 - a. Subjective Fever
 - b. Cough

- c. Sore Throat
- d. Shortness of Breath or Difficulty Breathing
- e. Congested/Runny Nose
- f. Chills
- g. Unexplained Muscle Aches
- h. Headache
- i. Unexplained Fatigue
- j. Abdominal Pain (continued)
- k. Nausea/Vomiting
- l. Diarrhea
- m. Loss of Taste or Smell

Return to Work/Medical Clearance

The Department Head should be notified immediately if an employee does not report to work or goes home ill with any COVID-19 related symptoms. The Department Head will be updated daily until a definite follow up date (medical appointment or end of quarantine period) is established.

“Close contact” as defined by the CDC is someone who was within six feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from two days before illness onset (or, for asymptomatic patients, two days prior to test specimen collection) until the time the patient is isolated.

“Fully vaccinated” for purposes of this policy, means a person who is at least 2 weeks after their last COVID-19 vaccination (2 dose Pfizer/Moderna) or (1 dose Johnson & Johnson).

“Known exposure” in this policy shall mean close contact with a person with COVID-19 who has symptoms (in the period from 2 days before symptom onset until they meet criteria for discontinuing home isolation; can be laboratory-confirmed or a clinically compatible illness), or a person who has tested positive for COVID-19 (laboratory confirmed) but has not had any symptoms (in the 2 days before the date of specimen collection until they meet criteria for discontinuing home isolation).

No Known Exposure with Symptoms (Non-Vaccinated Employee)

An employee with no known exposure and any combination of symptoms as described above whose illness lasts 72 hours/three (3) days or less may return under the following conditions:

- Employee has been fever free for 24 hours without the use of fever-reducing medicine.
- Employee is free of any other COVID-19 related symptoms.

Further, an employee with no known exposure and any combination of symptoms for more than 72 hours/three (3) days will not be allowed to return to work until they are symptom free and have been medically cleared by a treating medical provider.

Known Exposure With or Without Symptoms (Non-Vaccinated Employee)

An employee with known exposure, **with or without** COVID-19 related symptoms, will not be allowed to return to work until after 10 to 14 days from the last known exposure and after they are medically cleared by a treating physician. “Medically cleared” can be either proof of a non-rapid negative COVID-19 test and/or a medical note from a treating physician.

If the known exposure occurs in the workplace, employees in close contact, as defined by the CDC, will be required to seek a COVID-19 test within 24 hours of being notified and will communicate the status of results as soon as they are received. If requested, employees who work closely with an infected person, but do not meet the definition of close contact, may also seek a COVID-19 test. Any out-of-pocket costs to the employee for a COVID-19 test in these circumstances will be reimbursed by the Township.

Tests results and/or medical clearance from a treating physician will be submitted to the Department Head prior to returning to work. Receipts from COVID-19 testing will also be turned into the Department Head.

All other employees will be notified of a positive COVID-19 case, but the employee will not be identified, to the extent possible, due to HIPAA regulations.

The work areas impacted will be closed and thoroughly cleaned in compliance with CDC protocols before being reopened to employees and/or the public.

Known Exposure without Symptoms (Fully Vaccinated Employee)

An employee is not required to quarantine if they have been fully vaccinated and are without symptoms even if they have been in close contact with a person who has tested positive for COVID-19.

No Known Exposure with Symptoms (Fully Vaccinated Employee)

A fully vaccinated employee with no known exposure and any combination of symptoms, as described above, may return to work when all symptoms have subsided, although if a symptom includes fever, the employee must be fever free for at least 24 hours without the use of fever-reducing medicine.

Known Exposure with Symptoms (Fully Vaccinated Employee)

An employee who has been fully vaccinated with a known exposure and is symptomatic for COVID-19 must follow the protocol of testing and quarantining, as described for “Known Exposure with or without Symptoms (Non-Vaccinated Employee).”

One-Time Leave for Township Staff Who Contract COVID-19

As of November 15, 2021, all full-time and part-time employees with an employee start date before January 1, 2022, (regardless of vaccination status) shall be eligible for a one-time paid leave of up to 60 hours if they contract COVID-19 and provide proof of such illness to their Department Head. This policy shall be effective from November 15, 2021, through March 31, 2022. Again, an employee may request and receive this leave from their supervisor ONE TIME only.

The exact number of hours for which the employee shall be eligible shall be prorated based on the employee’s schedule or average hours of work in a week. Employees are not eligible for and shall not receive any compensation whatsoever for any unused leave, nor shall this leave be considered “wages” or “compensation” under Illinois law in any way.

Employees are encouraged to save their sick/vacation days and plan accordingly should they contract COVID again, as once they have requested and received this one-time leave, it shall no longer be available to them.

Vaccination/Testing

Consistent with the Governor’s Executive Order 2021-22, dated September 3, 2021, “it is the duty of every employer to protect the health and safety of employees by establishing and maintaining a healthy and safe

work environment and requiring employees to comply with health and safety measures.” This Executive Order does not prohibit any entity, “public or private, from implementing vaccination or testing requirements for personnel...that exceed the requirements of this Executive Order.”

Accordingly, and after careful consideration and deliberation by the Township Board, Township employees are NOT required to be vaccinated against COVID-19, but the Board of Trustees encourages all staff to get vaccinated to protect each other, Township residents, and to provide a safe environment for all.

To promote such workplace safety and our employees’ health, an employee can request time off during the workday, which will be paid, subject to Department Head approval, to schedule and receive a COVID-19 vaccination.

For those employees who choose not to be vaccinated against COVID-19, beginning January 15, 2022, all such employees must undergo testing for COVID-19 weekly. The testing must be done by a third party using a PCR or NAAT test that either has emergency use authorization by the Federal Drug Administration or be operating per the laboratory developed test requirements for the United States Centers for Medicare and Medicaid services. A rapid PCR or NAAT test is acceptable as long as it is administered by a qualified third-party facility. The employee must provide their Department Head the written test results of such testing within twenty-four (24) hours of the test and no later than each Monday morning.

The cost for such tests shall be the responsibility of the employees, and employees will be on their own time to obtain such testing. Unless, an employee elects to go to the Wellness Clinic at the City of Rock Island where testing will be covered and scheduled with the prior permission of their Department Head. Employees are to work with their Department Head to schedule appropriate time for testing consistent with the operational needs of their office/team to comply with this policy.

All employees who are vaccinated may be asked to provide proof of vaccination, and in any event, all employees (regardless of vaccination status) shall fill out and sign the attached “Acknowledgment Form.”

Social Distancing and Mandatory Hygiene Practices

Social distancing protocols will also remain in place in the following ways:

- All who work for South Rock Island Township will wear a mask properly, covering the nose and mouth at all times, unless otherwise provided in this Policy.
- When possible, employees will be assigned their own vehicle and workspace.
- Kitchen equipment will be cleaned after every use by the employee using the equipment.
- During lunch time, staff may remove masks for eating, but ONLY in designated eating areas. “Designated Eating Areas” are the tables in the Town Fund area outside the kitchen, the kitchen itself, and the basement when a function/program is taking place. Employees are not allowed to eat at their desks at this time.
- Staff may also remove masks during those 10-minute breaks outlined in the Personnel Policy. However, those breaks should occur outside if at all possible, or at a minimum, in Designated Eating Areas. Employees are not allowed to take unmasked breaks at their desks at this time.
- Meetings and face-to face interactions between employees (including Township officials) may take place in common areas or offices, so long as 6 feet of distance can be maintained and most recent State guidelines for capacity limits are followed.
- Employees who are meeting in person with one of more persons who are not employees (“employees” to include Township officials), must wear a mask covering the nose and mouth during the meeting/interaction, maintain 6 feet of distance, and ensure that the most recent State guidelines for capacity limits are followed.

- Employees should otherwise limit congregating, but if they do, to maintain 6' of distance and following the most recent State guidelines for capacity limits.
- Continued hygiene practices of washing hands frequently (recommended at least every two hours); covering cough and sneezing with tissues and utilizing hand sanitizer are being strongly encouraged.

PPE Requirements

Department Heads have the discretion to allow for a deviation from the face covering requirements set forth in this policy, if circumstances allow for that deviation, so long as it does not violate State guidelines.

Cleaning and Sanitation

The Township office will continue to be professionally cleaned by the cleaning contractor. This additional cleaning will not replace regular and routine cleaning that has been in place since the outbreak began. Employees will be responsible for cleaning personal workspaces at the beginning and end of each workday. It will be the responsibility of all employees, as directed by the Department Head, to regularly disinfect common work areas, shared workspaces and vehicles that are in regular use. This could be after each use and at a minimum on a daily basis. Employees have an affirmative obligation to request any regular cleaning supplies if for any reason they are not available or sufficient.

Physical Barriers

Plexiglas barriers may be in place to mitigate the risk of contagion. This physical barrier will provide an added level of protection to employees who are subject to more interaction with other employees and/or members of the public.

Other Physical Controls

- The entry way furniture in the facility has been spaced out to adhere to social distancing (6 feet or more) and/or removed temporarily.
- Signs have been posted at the entryway informing the public and other visitors that masks/face coverings are required in the facility.
- Unless an emergency, the public and other visitors will be required to enter and exit through the front door.

Public

The Township's services will remain generally available to the public, including access to the building for regular services, including without limitation General Assistance services. Everyone will be required to wear a mask/face covering over their nose and mouth upon entering the building, unless they are not medically able to do so.

To minimize unnecessary confrontation with members of the public or other visitors, a Department Head will request that the mask/face covering be worn while conducting business in the Township facility. If the individual refuses, the Department Head will walk outside of the building and remain socially-distanced from the individual, while attempting to satisfy their need for service in a peaceful and safe manner. If at any point, the Department Head is uncomfortable or feel threatened, they should call the police for assistance.

ACKNOWLEDGEMENT FORM

As stated in its "COVID-19 Policy," South Rock Island Township is recommending (not mandating) that you receive a COVID-19 Vaccine, as part of your employment. The Township is committed to promoting all reasonably available resources to mitigate the risk of harm that COVID-19 might present.

While it is the Township's position that the Township, its employees, and residents will benefit from having as many of its employees vaccinated from COVID-19 as possible, the Township also appreciates that an individual may have reasons to not want the vaccine, including but not limited to sincerely held religious beliefs and medical conditions which could be complicated by a vaccine. To that end, the Township is encouraging all employees to receive a COVID-19 vaccine as soon as it is practically available to them, but the Township is not requiring any or all employees to do so.

You are receiving this Form because the Township wants to identify best practices and mitigation efforts to reduce unnecessary exposure and contagion of COVID-19, and as part of that initiative, the Township needs to identify which employees have received the vaccine.

Further, the Township wants your confirmation that you have reviewed and understand its COVID-19 Policy. Obviously, please contact your Department Head if you have any questions on the Policy.

In any event, this Form shall not be construed as an employment contract.

You must identify one of the two following statements, as it pertains to you (check one):

I have received all recommended doses of a COVID-19 Vaccine

I understand that the vaccine is not a guarantee that I will not contract COVID-19, nor will it automatically prevent the spread of COVID-19 to others. I understand that I will continue to follow all applicable federal, state, and local requirements regarding COVID-19 safety and preventive measures. I further understand that the Township makes no representation or guarantee regarding the effectiveness of the vaccine or possible adverse side effects.

OR

I have not received all recommended doses of a COVID-19 Vaccine

I understand that I will continue to follow all applicable federal, state, and local requirements regarding COVID-19 safety and preventive measures, including the testing required by this Policy. I also acknowledge that the Township has encouraged me to receive the vaccine, intended for my health and safety, and that I have not received it.

Further, I confirm I have read and understand the Township's COVID-19 Policy.

Print Employee Name: _____

Employee Signature: _____

Date: _____